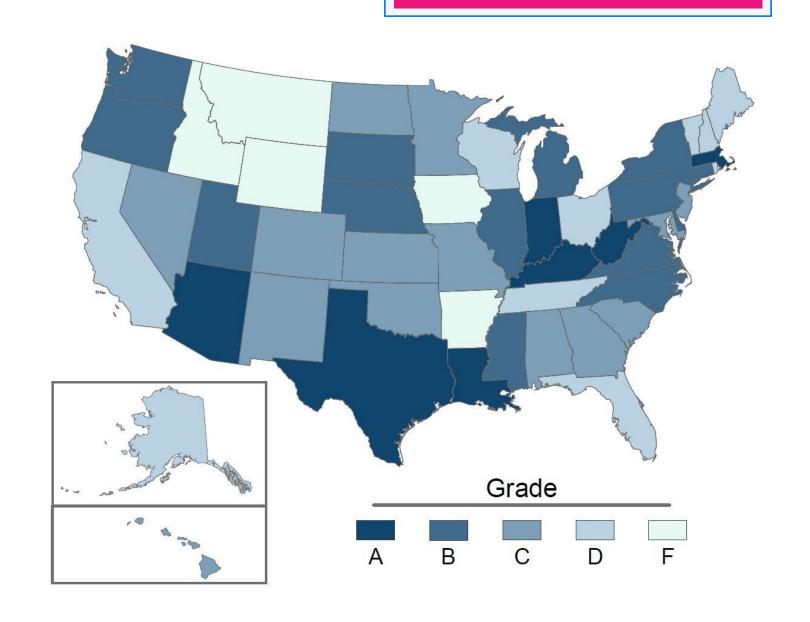
Transparency

Transparency

• There is a nation-wide movement of the states to establish "transparency" web sites for their citizens. In 2012, Montana was one of a handful of states that didn't have a site and received an "F" score by the transparency advocacy group U.S. PIRG.

2013 SAD Training



2013 SAD Training

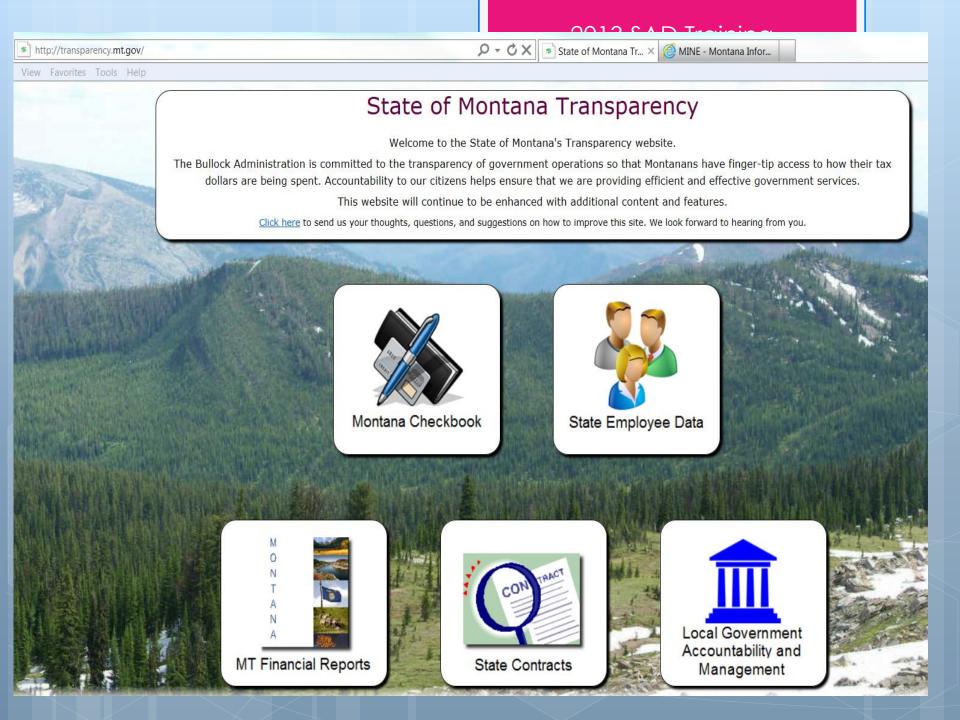
Connecticut	В	85	Ohio	D	55
Washington	В	85	Maine	D-	54
Michigan	В	83	Tennessee	D-	51
Nebraska	В	83	Vermont	D-	51
South Dakota	В	83	Wisconsin	D-	50
Pennsylvania	B-	82	Alaska	D-	49
Delaware	B-	81	California	D-	49
Illinois	B-	81	Rhode Island	D-	49
Virginia	B-	81	New Hampshire	D-	48
Mississippi	B-	80	Wyoming	F	44
Georgia	C+	79	lowa	F	19
Alabama	C+	78	Arkansas	F	8
Minnesota	C+	78	Montana	F	7
New Jersey	C+	78	Idaho	F	6
173			↑ ♣ Sec1:5 (10 of 78) — †	(

2013 SAD Training Grade

2013 SAD Training

Michigan	A-	91
Oklahoma	A-	91
Oregon	B+	89
Utah	B+	88.5
Nebraska	B+	88
Arizona	В	86
Iowa	В	85
Pennsylvania	В	85
Washington	B-	81
New Hampshire	B-	80.5
Virginia	B-	80.5
Georgia	C+	77
Vermont	C+	77
Connecticut	C+	76
Indiana	C+	75
Missouri	С	74.5
West Virginia	С	74
Maryland	С	73
Mississippi	С	73
New Mexico	С	73

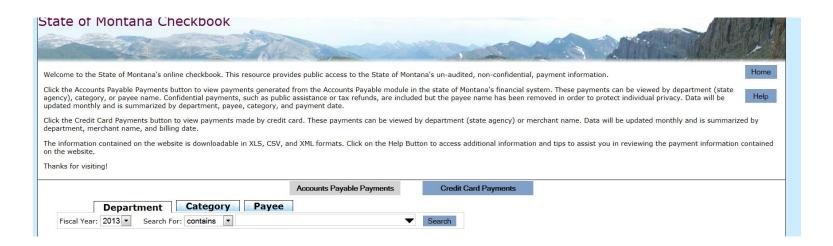
Minnesota	С	71
New Jersey	С	71
South Dakota	С	70
Arkansas	C-	69
Delaware	C-	69
Kansas	C-	68
Maine	C-	68
Alabama	C-	66
Alaska	D+	64.5
Nevada	D+	62
Ohio	D+	61
Colorado	D+	60
North Carolina	D	58
Montana	D	57
Rhode Island	D-	54
Wyoming	F	48
Wisconsin	F	47
Hawaii	F	39
California	F	37
North Dakota	F	31



Primary Goal of Transparency

- The goal of the Transparency Checkbook approach is to provide a simple, low-cost transparency solution which provides public access to state government, nonconfidential, payment information.
- MCA 2-6-102 (Citizens entitled to inspect and copy public writings)

Transparency



Transparency

Doparement	Category Payee			
Fiscal Year: 2013 ▼ Search For:	contains DEPARTMENT OF ADMINIST	RATION Search		
		Page: 1 ▼ of 58 First < 1-100 of 5	5725 > Last	Download
<u>Department</u> ↓	<u>Payee</u>	Payment Category	Payment Date	Amount
DEPARTMENT OF ADMINISTRATION	1145 CLUB	OTHER SERVICES - LOTTERY RETAILER COMMISSIONS	01-15-2013	\$30.00
DEPARTMENT OF ADMINISTRATION	1ST CHOICE COLLISION CENTER	INSURANCE PAYMENTS - PHYSICAL DAMAGE/NON-OWNED VEH.	01-09-2013	\$857.50
DEPARTMENT OF ADMINISTRATION	24TH STREET CENEX	OTHER SERVICES - LOTTERY RETAILER COMMISSIONS	01-15-2013	\$992.00
DEPARTMENT OF ADMINISTRATION	3 RIVERS TELEPHONE COOPERATIVE INC	COMMUNICATIONS - LONG DISTANCE DATA CIRCUITS	11-23-2012	\$1,095.53
DEPARTMENT OF ADMINISTRATION	3 RIVERS TELEPHONE COOPERATIVE INC	COMMUNICATIONS - LONG DISTANCE DATA CIRCUITS	12-10-2012	\$1,095.53
DEPARTMENT OF ADMINISTRATION	3 RIVERS TELEPHONE COOPERATIVE INC	COMMUNICATIONS - LONG DISTANCE DATA CIRCUITS	01-29-2013	\$1,095.53
DEPARTMENT OF ADMINISTRATION	3 RIVERS TELEPHONE COOPERATIVE INC	COMMUNICATIONS - LONG DISTANCE DATA CIRCUITS	02-19-2013	\$1,095.53
DEPARTMENT OF ADMINISTRATION	3 RIVERS TELEPHONE COOPERATIVE INC	COMMUNICATIONS - LONG DISTANCE DATA CIRCUITS	03-25-2013	\$1,095.53
DEPARTMENT OF ADMINISTRATION	3 RIVERS TELEPHONE COOPERATIVE INC	COMMUNICATIONS - LONG DISTANCE DATA CIRCUITS	04-26-2013	\$1,095.53
DEPARTMENT OF ADMINISTRATION	307 BAR & GRILL	OTHER SERVICES - LOTTERY RETAILER COMMISSIONS	04-09-2013	\$17.3
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	GOODS PURCHASED FOR RESALE - DIRECT MATERIALS OTHER COSTS	11-01-2012	\$128.38
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	11-08-2012	\$181.57
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	12-13-2012	\$1,917.93
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	12-14-2012	\$23.95
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	01-11-2013	\$308.31
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	01-14-2013	\$54.78
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	01-16-2013	\$163.96
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	01-25-2013	\$68.38
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	02-06-2013	\$2,436.17
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	02-13-2013	\$62.48
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	03-08-2013	\$545.00
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	03-19-2013	\$239.90
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - OFFICE SUP/MINOR EQUIP-NONSTAT	04-10-2013	\$250.00
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - SHOP SUPPLIES/TOOLS/MINR EQUIP	11-20-2012	\$6.70
DEPARTMENT OF ADMINISTRATION	360 OFFICE SOLUTIONS INC	SUPPLIES & MATERIALS - SHOP SUPPLIES/TOOLS/MINR EQUIP	01-16-2013	\$59.80
DEPARTMENT OF ADMINISTRATION	4 CORNERS CONVENIENCE LLC	OTHER SERVICES - LOTTERY RETAILER COMMISSIONS	01-15-2013	\$405.00
DEPARTMENT OF ADMINISTRATION	4 U COLLISION CENTER	ACCOUNTS PAYABLE	04-09-2013	\$250.00
DEPARTMENT OF ADMINISTRATION	4 U COLLISION CENTER	INSURANCE PAYMENTS - PHYSICAL DAMAGE/NON-OWNED VEH.	04-09-2013	\$250.20

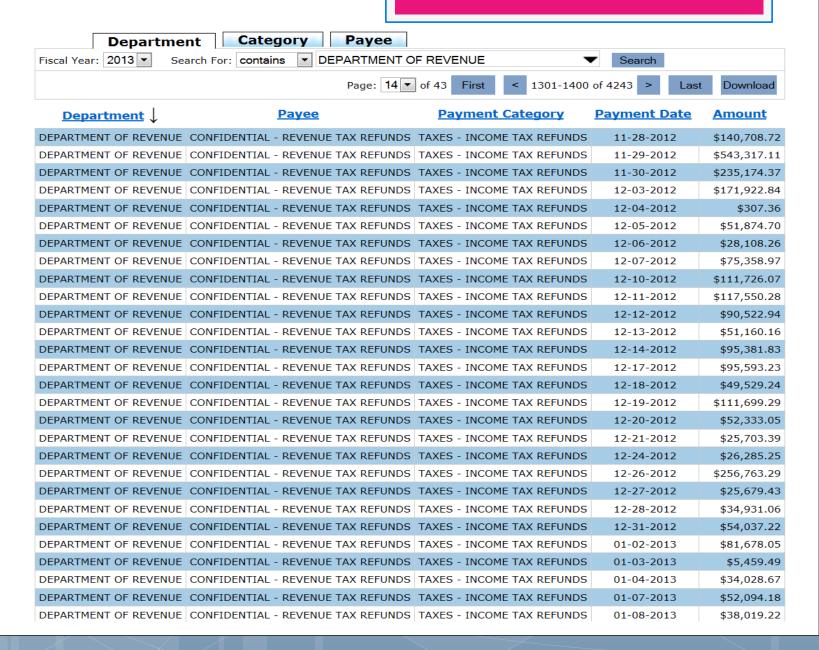
Confidentiality

- Payee Information and Confidentiality
 - The individual or business name the payment was issued to will be displayed as the Payee Name on Montana Checkbook unless the payment is marked as confidential
 - Payees can be marked as confidential
 - Individual Voucher can be marked as confidential

Confidentiality

- The vast majority of transactions in the Transparency website are public records.
- Transactions listed as Confidential are the exception.
 - Be prepared to justify transactions that are listed as Confidential
 - Federal Law
 - State Law
 - Court Case Law

2013 SAD Training



Confidential Business Unit

 Query MTAP_TRANS_BU_STATUS will return the confidential status of an AP BU

Confidentiality



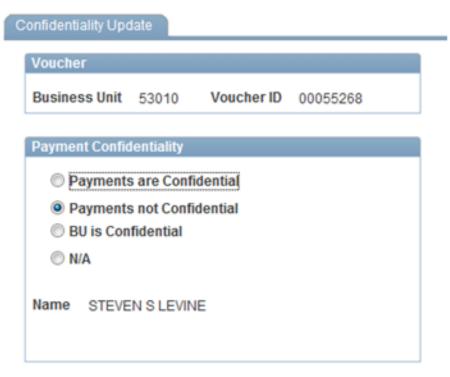
Payment Confidentiality Indicator

The Payment Confidentiality checkbox is located in two places in SABHRS Financials:

 Voucher Invoice Information page Payments Payment Advice Summary Error Summary CNFDNTL INDICATOR Payments are Confidential **Business Unit:** 6101A Invoice No: Payments not Confidential **Budget Status:** Not Chk'd 10/01/2012 Voucher ID: Invoice Date: 00020680 BU is Confidential 11/16/2012 Voucher Style: Regular Voucher Accounting Date: O N/A **Voucher Approval page** Approval Line Information Charge Information **Payment Confidentiality Business Unit:** 6101A Invoice Number: CNFDNTL INDICATOR Payments are Confidential Voucher: test vendor Payments not Confidential 00020680 Vendor: BU is Confidential Invoice Date: 10/01/2012 ID: 0000288412 O N/A

Changes to the Payment Confidentiality Indicator

Navigate to Accounts Payable > Vouchers > Add/Update
> Voucher



Changes to Montana Checkbook

 If an agency identifies a transaction published to Montana Checkbook that needs to be changed, a data change request needs to be submitted to the State Accounting Bureau (email: DOA State Accounting). Note: Changing data already published to the Montana Checkbook does not guarantee the data has not already been viewed or downloaded.

MTAP_TRANSPARENCY_VALIDATE

MTAP_TRANSPARENCY_VALIDATE - Pre MT Checkbook Validation

Fiscal Year:

2013

Accounting Period: 04

Business Unit Like: 5301Z

View Results

Business	Voucher	Accounting	GL BU	Payment	Payment	Payment Gross	Payment		Remit	Name	Payment Confidentiality
Unit	ID	Date	GE 50	Count	Reference	Amt	Date	SetID	Vendor	Hamo	r dyment connactidately
5301Z	00015724	09/21/2012	53010	1	0021999176	367.240	10/20/2012	STATE	0000023337	OF AMBLIS TECHNICAL SERVICES INC.	CONFIDENTIAL PAYMENT
5301Z	00015725	10/18/2012	53010	1	0004484819	3533.020	10/20/2012	STATE			NOT CONFIDENTIAL
5301Z	00015726	10/18/2012	53010	1	0021999179	5563.810	10/20/2012	STATE	0000209249	HERRERA ENVIRONMENTAL CONSULTANTS INC	NOT CONFIDENTIAL
5301Z	00015727	09/21/2012	53010	1	0021999175	6324.300	10/20/2012	STATE	0000023337	INFOMBLIG TECHNICAL GEDVICEGING	CONFIDENTIAL PAYMENT

10th of every Month

- An email will go out to Transparency Contacts
- Transparency Database
 - MTAP_TRANS_DETAIL_WITH_NAME
 - MTAP_TRANS_INFO
- Agencies have 5 days to review before transactions are published.

MTAP_TRANS_DETAIL_WITH_NAME

MTAP_TRANS_DETAIL_WITH_NAME - MT Checkbook After Published

Fiscal Year:

2013

Accounting Period: 4

Business Unit Like: 5301Z

View Results

Business Unit	Voucher ID		Voucher Line Num	Distrib Line Num	Account	Account Descr	Amount	Payment Reference	Payment Date	Vendor SetID	Remit Vendor ID	Payee Trans Name	Vendor Payment Name	Accounting Date	GL Business Unit	Department
5301Z	00015724	1	1	1	62102	OTHER SERVICES - CONSULT & PROF SERVICES	36.720	0021999176	10/20/2012	STATE	0000023337	CONFIDENTIAL PAYEE	DLYMPUS TECHNICAL SERVICES INC	09/21/2012	53010	DEPT OF ENVIRONMENTAL QUALITY
5301Z	00015724	1	1	2	62102	OTHER SERVICES - CONSULT & PROF SERVICES	330.520	0021999176	10/20/2012	STATE	0000023337	CONFIDENTIAL PAYEE	DLYMPUS TECHNICAL SERVICES INC	09/21/2012	53010	DEPT OF ENVIRONMENTAL QUALITY
5301Z	00015725	1	1	1	62102	OTHER SERVICES - CONSULT & PROF SERVICES	3533,020	0004484819	10/20/2012	STATE	0000120361	PIONEER TECHNICAL SERVICES INC	PIONEER FECHNICAL SERVICES INC	10/18/2012	53010	DEPT OF ENVIRONMENTAL QUALITY
5301Z	00015726	1	1	1	62102	OTHER SERVICES - CONSULT & PROF SERVICES	5563.810	0021999179	10/20/2012	STATE	0000209249	HERRERA ENVIRONMENTAL CONSULTANTS INC	HERRERA ENVIRONMENTAL CONSULTANTS INC	10/18/2012	53010	DEPT OF ENVIRONMENTAL QUALITY
5301Z	00015727	1	1	1	2101	ACCOUNTS PAYABLE	6324.300	0021999175	10/20/2012	STATE	0000023337	CONFIDENTIAL PAYEE	DLYMPUS TECHNICAL SERVICES INC	09/21/2012	53010	DEPT OF ENVIRONMENTAL QUALITY

MTAP_TRANS_INFO

MTAP_TRANS_INFO - Grouped MT Checkbook Info

Fiscal Year:

2013

Accounting Period: 4

Business Unit Like: 5301Z

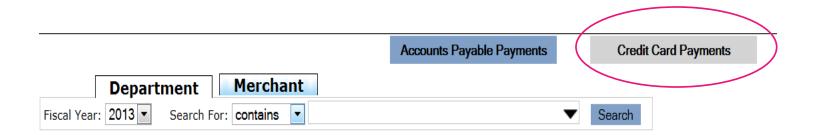
View Results

Fiscal Year	Department	Payee Name	Account Description	Payment Date	Payment Amount
2013	DEPT OF ENVIRONMENTAL QUALITY	BOLAND CONSTRUCTION & DRILLING COMPANY	ACCOUNTS PAYABLE	10/20/2012	12355.690
2013	DEPT OF ENVIRONMENTAL QUALITY	CONFIDENTIAL PAYEE	ACCOUNTS PAYABLE	10/20/2012	10434.300
2013	DEPT OF ENVIRONMENTAL QUALITY	CONFIDENTIAL PAYEE	OTHER SERVICES - CONSULT & PROF SERVICES	10/20/2012	367.240
2013	DEPT OF ENVIRONMENTAL QUALITY	HERRERA ENVIRONMENTAL CONSULTANTS INC	OTHER SERVICES - CONSULT & PROF SERVICES	10/20/2012	5563.810
2013	DEPT OF ENVIRONMENTAL QUALITY	MUNGAS COMPANY INC	ACCOUNTS PAYABLE	10/20/2012	431765.330
2013	DEPT OF ENVIRONMENTAL QUALITY	PIONEER TECHNICAL SERVICES INC	OTHER SERVICES - CONSULT & PROF SERVICES	10/20/2012	3533.020

15th of every Month

- An email will go out to Transparency Contacts
- Information has been Published.
- Any changes require a request to State Accounting.

P-Cards



P - Cards

